

DIRECTORATE OF EDUCATION : DELHI, WEST (NEW MOTI NGR,
KARAMPURA:NEW DELHI-110015)

NO. EO/2-28/1994

Dated the 22/5/94

TO

The Manager,
St. Giri Sec.School,
1/15, West Patel Nagar, New Delhi.

SUB: UPGADATION OF SCHOOL FROM SECONDARY TO SENIOR
SECONDARY W.E.F. 1994-1995 - COMMERCE STREAM
ONLY (WITHOUT AID).

Sir,

With reference to your application on the subject cited above, I am directed to convey the approval of the Director of Education, Delhi for the upgradation of the existing Secondary school to Sr.Secondary School level without aid w.e.f. 1994-1995 session (commerce stream only) subject to the fulfilment of the following terms and conditions:-

1. That the school shall abide by the provision of DSEA & Rules, 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste and creed.
3. That the school shall meet the additional liability of Sr.Secondary Classes by appointing more staff as per norms of the Deptt.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchase and made available to the students.
5. The adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the Provisions of section 10 'i' of the DSEA & Rules 73.
7. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of the school immediately.
8. That the school shall dispense with the service of unqualified and over aged staff, if any immediately.
9. That the service contract between the Management and the employees shall be executed immediately.
10. Fresh Health certificate from MCD be obtained and produced to EO for verification.
11. The Management committee shall regulate the functioning of school strictly in accordance with the provisions of DSEA & Rules 73.

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12. The school should fill the conditions laid down by the Affiliating Board viz. CBSE, Delhi.
13. The Society should arrange to possess a suitable land from DDA and shift the entire school within two years.
14. Managing Committee of the school shall not increase fee in future academic session without prior approval of Director of Education which is a mandatory requirement under sub section 3 of section 17 of DSEA & Rules 73.
15. That all the facilities prescribed under rule 50 and 51 of the DSEA & Rules 73 shall be made available to the students.
16. Proof to the effect that qualified staff has been appointed as per rules be provided for the verification to EO
17. That staff has been paid all arrear and being paid as per Fourth Pay Commission. Proof be given to EO for verification
18. That the arrangement for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health certificate may be obtained from the local body within a month.
19. That the school shall comply with the norms of the CBSE for affiliation for examination purposes.
20. Medical facilities/leave LTC bonus, Teaching allowances, CPF etc. be paid since recognition of school.
21. Provident Fund register be maintained and cash book be completed and shown to EO of the Zone concerned for verification from time to time.
22. That the Management of the school shall create a Reserve Fund of three months Salary of staff.
23. That the violation of any instructions/conditions/rules and regulation of the department shall lead to the withdrawal of recognition of the school.
24. That report about the fulfilment of the above conditions shall be sent to the EO every six months.

Yours faithfully,

(Y.P. PURANG)

DEPUTY DIRECTOR OF EDUCATION: DISTT. WEST

Dated the 23/5/94

- NO. EO/Z-28/1572-97
- Copy forwarded to:-
- 1) Addl. D.E., Old Sectt., Delhi.
 - 2) Addl. DE (Admn.), Old Sectt., Delhi.
 - 3) JDE (Plg.), Old Sectt., Delhi.
 - 4) DDE (CW), Old Sectt., Delhi
 - 5) E.O. (Zone-28)
 - 6) DDE (Act), Old Sectt., Delhi
 - 7) R.O. State Unit
 - 8) Secretary, CBSE: Preet Vihar, Delhi for affiliation.

Y.P. Purang
DY. DIRECTOR OF EDUCATION
DISTT. WEST

True Copy

Sanyoshi



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education



संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

Grant Letter for : EX-02553-2021

Dated: 03/10/2020

NO : CBSE/AFF/2730446 /EX-02553-2021/2020-21/

The Manager,
ST GIRI PUBLIC SCHOOL
POCKET 25-27 SECTOR 3 ROHINI DELHI
DELHI, NORTH WEST DELHI, 110085
(M: 9999089990)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding
Ref: Application No. EX-02553-2021

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 2730446
Affiliated for : Senior Secondary
Category : Extension of General Affiliation
Period of Extension of : 01.04.2020 to 31.03.2025

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
7. **Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
15. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ Information/data submitted by the School to the Board.
17. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and



17. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018
18. The school shall be responsible for submission of any pending compliance, reply of show cause /legal notice/ complaint and for submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
19. The school is required to remit pending fee, if any
20. The extension of affiliation is being granted as one time measure. However, the cases where the Show Cause Notice was communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in this matter
21. The school shall renew all mandatory safety certificate i.e Safe Drinking Water & Health and Hygiene certificate, Fire Safety Certificate and Building Safety Certificate from concerned Govt authorities time to time
22. The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the concerned Govt. norms
23. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.
- 24.

Deputy Secretary/ Joint Secretary(Affiliation)

This is a computer-generated document. No signature is required.
